IRCON INTERNATIONAL LIMITED



(A Public Sector Undertaking under the Ministry of Railways)
Regd. Office: C-4, District Centre, Saket, New Delhi-110 017 (India)
Tel.: +91-11-29565666, Fax: +91-11-26854000,26522000
(CIN – U45203DL1976GOI008171)



Web: www.ircon.org

Advt. No - 02/2017

Recruitment for various posts in Civil, Safety Health & Environment, Electrical and Mechanical discipline

IRCON INTERNATIONAL LIMITED is a premier Schedule "A" infrastructure government company under the Ministry of Railways engaged in the construction of turnkey infrastructure projects in Railways, Highways, Buildings, Power sector, etc. The Company has recorded a turnover of more than 3000 crores in the year 2014-15. The Company has successfully completed large value Railway and Highway Projects over the years in India and abroad including Malaysia, Bangladesh, Algeria, Iraq, Jordan, Saudi Arabia, Indonesia, Turkey, Nepal, etc., and recently in Sri Lanka.

The Company invites applications for following regular posts in various disciplines for which eligibility criteria and other details are tabulated below:

Civil

Post & Scale of Pay	Essential Qualification as	Maximum age as on	Post qualification Experience criteria as on
	on 01.02.2017	01.02.2017*	01.02.2017
Additional General Manager/Civil- E7	Full time BE/B.Tech. (Civil Engineering) with	50 years	If working in PSU/Central/State Govt./Railways Organization then:
Scale of Pay – Rs. 43200-66000/- + allowances + PRP (IDA) Post Code- 5-003 Total Posts: 07** UR-4 OBC-2 SC-1	not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering field.		Total Experience- 18 years Presently working in scale of Rs. 43200-66000(IDA) / Rs. 37400-67000 + GP 8900 (CDA) or 4 years in scale of Rs. 36600-62000 (IDA)/ Rs. 37400-67000 + GP 8700(CDA) If working in Private Sector Organization: Total Experience- 20 years
**Sector wise Bifurcation of total vacancies: 1. Railway and Highway sector- 6 2. Building and other works- 1	Title.		CTC- Presently drawing a total CTC of not less than 35 Lacs PA, if working in private sector. The candidate should have experience in project management, execution and monitoring of large value, multi disciplinary projects in the field of Railways/Highway / Tunneling/ Industrial) Shall possess ability to lead multidisciplinary team of experts and should be able to handle a project independently. Should have handled matters which are normally associated with sector positions like Corporate offices, Business development, Arbitration, Claims and liaison work with Government Departments/ members. Computer proficiency is desirable.

Joint General	Full time	50 years	If working in PSU/Central/State Govt./Railways
Manager/Civil-	BE/B.Tech. (Civil	, , , , , , , , , , , , , , , , , , ,	Organization then:
E-6	Engineering) with not less than 60%		Total Experience- 16 years
Scale of Pay -	marks from		D 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Rs. 36600-62000/-	reputed Institute/universit		Presently working in scale of Rs. 36600-62000 (IDA) / Rs. 37400-67000 + GP 8700 (CDA)
+ allowances + PRP (IDA)	y approved by AICTE.		or 2 years in scale of Rs. 32900-58000 (IDA)/ Rs. 15600- 39100 + GP 7600 (CDA)
Post Code - 5-004	Preferably having full time degree in		If working in Private Sector Organization:
Total Posts: 10** UR-06	ME/ M.Tech in Civil Engineering		Total Experience- 18 years
OBC-02 SC-01	field.		CTC- Presently drawing a total CTC of not less than
ST-01			30 Lacs PA if working in private sector.
**Sector wise Bifurcation of total vacancies: 1. Railway and Highway sector- 8 2. Building and other works- 2			The candidate should have experience in project management, execution and monitoring of large value , multi disciplinary projects in the field of Railways/Highway / Tunneling/ Industrial) Shall possess ability to lead multidisciplinary team of experts and should be able to handle a project independently. Should have handled matters which are normally associated with sector positions like Corporate offices, Business development, Arbitration, Claims and liaison work with Government Departments/ members. Computer proficiency is desirable.
			Computer proficiency is desirable.
Deputy General	Full time		If working in PSU/Central/State Govt./Railways
Deputy General Manager/Civil- E-5	BE/B.Tech. (Civil	45 years	
	BE/B.Tech. (Civil Engineering) with not less than 60%	45 years	If working in PSU/Central/State Govt./Railways
Manager/Civil- E-5 Scale of Pay –	BE/B.Tech. (Civil Engineering) with not less than 60% marks from	45 years	If working in PSU/Central/State Govt./Railways Organization then:
Manager/Civil- E-5	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit	45 years	If working in PSU/Central/State Govt./Railways Organization then:
Manager/Civil- E-5 Scale of Pay - Rs. 32900-58000/-	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years
Manager/Civil- E-5 Scale of Pay - Rs. 32900-58000/- + allowances + PRP (IDA)	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA) or
Manager/Civil- E-5 Scale of Pay – Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14**	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA)
Manager/Civil- E-5 Scale of Pay - Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14** UR - 07 OBC-04	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA) or 2 years in scale of Rs. 29100- 54500 (IDA)/ Rs.
Manager/Civil- E-5 Scale of Pay - Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14** UR - 07	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA) or 2 years in scale of Rs. 29100- 54500 (IDA)/ Rs. 15600-39100 + GP 6,600 (CDA)
Manager/Civil- E-5 Scale of Pay - Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14** UR - 07 OBC-04 SC-02	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA) or 2 years in scale of Rs. 29100- 54500 (IDA)/ Rs. 15600-39100 + GP 6,600 (CDA) If working in Private Sector Organization:
Manager/Civil- E-5 Scale of Pay - Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14** UR - 07 OBC-04 SC-02 ST-01 **Sector wise Bifurcation of total	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA) or 2 years in scale of Rs. 29100- 54500 (IDA)/ Rs. 15600-39100 + GP 6,600 (CDA) If working in Private Sector Organization: Total Experience- 13 years CTC- Presently drawing a total CTC of not less than 24 Lacs PA.
Manager/Civil- E-5 Scale of Pay – Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14** UR - 07 OBC-04 SC-02 ST-01 **Sector wise Bifurcation of total vacancies:	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA)
Manager/Civil- E-5 Scale of Pay - Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14** UR - 07 OBC-04 SC-02 ST-01 **Sector wise Bifurcation of total vacancies: 1. Railway and	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA) or 2 years in scale of Rs. 29100- 54500 (IDA)/ Rs. 15600-39100 + GP 6,600 (CDA) If working in Private Sector Organization: Total Experience- 13 years CTC- Presently drawing a total CTC of not less than 24 Lacs PA.
Manager/Civil- E-5 Scale of Pay – Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14** UR - 07 OBC-04 SC-02 ST-01 **Sector wise Bifurcation of total vacancies:	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA) or 2 years in scale of Rs. 29100- 54500 (IDA)/ Rs. 15600-39100 + GP 6,600 (CDA) If working in Private Sector Organization: Total Experience- 13 years CTC- Presently drawing a total CTC of not less than 24 Lacs PA. The candidates should have experience in construction related activities i.e, in Highways/Railways/ Tunneling/ Buildings/ (Residential/Commercial/ institutional/ industrial). The candidates should have handled contract, closing of projects, knowledge of ISO requirements for Quality Management System, HSE requirements at project
Manager/Civil- E-5 Scale of Pay – Rs. 32900-58000/- + allowances + PRP (IDA) Post Code- 5-005 Total Posts: 14** UR - 07 OBC-04 SC-02 ST-01 **Sector wise Bifurcation of total vacancies: 1. Railway and Highway sector- 12 2. Building and	BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering	45 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 13 years Presently working in scale of Rs. 32900-58000 (IDA) / Rs. 15600-39100 + GP 7600 (CDA) or 2 years in scale of Rs. 29100- 54500 (IDA)/ Rs. 15600-39100 + GP 6,600 (CDA) If working in Private Sector Organization: Total Experience- 13 years CTC- Presently drawing a total CTC of not less than 24 Lacs PA. The candidates should have experience in construction related activities i.e, in Highways/ Railways/ Tunneling/ Buildings/ (Residential/ Commercial/ institutional/ industrial). The candidates should have handled contract, closing of projects, knowledge of ISO requirements for Quality

Manager/Civil- E-4	Full time BE/B.Tech. (Civil	41years	If working in PSU/Central/State Govt./Railways Organization then:
Scale of Pay – Rs. 29100–54500/- + allowances + PRP (IDA) Post Code – 5-006 Total Posts: 13** UR – 07 OBC-03 SC-02 ST-01	Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering field.		Total Experience- 9 years Presently working in scale of Rs. 29100–54500/- (IDA) / Rs. 15600-39100 + GP 6,600 (CDA) or 2 years in scale of Rs. 24900- 50500 (IDA)/ Rs. 9300- 34800 + GP 5400 (CDA) If working in Private Sector Organization: Total Experience- 9 years CTC- Presently drawing a total CTC of not less than19 Lacs PA.
**Sector wise Bifurcation of total vacancies: 1. Railway and Highway sector- 10 2. Building and other works- 3			The candidates should have experience in construction related activities i.e, in Highways/Railways/ Tunneling/ Buildings/ (Residential/Commercial/ institutional/ industrial). The candidates should have handled contract, closing of projects, knowledge of ISO requirements for Quality Management System, HSE requirements at project sites will be an added advantage.
Deputy Manager/Civil- E3 Scale of Pay - Rs. 24900-50500/- + allowances + PRP (IDA) Post Code - 5-007 Total Posts: 17** UR - 10 OBC-04 SC-02 ST-01 **Sector wise Bifurcation of total vacancies: 1. Railway and Highway sector- 14 2. Building and other works- 3	Full time BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE. Preferably having full time degree in ME/ M.Tech in Civil Engineering field.	37 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 5 years Presently working in scale of Rs. 24900- 50500/-(IDA) / Rs. 9300-34800+ GP 5400(CDA) or 2 years in scale of Rs. 20600- 46500 (IDA)/ Rs. 9300-34800+ GP 4800(CDA) If working in Private Sector Organization: Total Experience- 5 years CTC -Presently drawing a total CTC of not less than 16 Lacs PA. The candidates should have relevant experience in construction related activities i.e, execution, supervision of construction works involving earth work, piling, road works, underground piping, building works, RCC works, like deep foundation of structure for heavy equipment, structural steel works for industrial buildings/bridges, technological structure and large value civil engineering projects etc. Computer proficiency will be an added advantage.

Assistant Manager/Civil- E-2	Full time BE/B.Tech. (Civil	33 years	If working in PSU/Central/State Govt./Railways Organization then:
Scale of Pay – Rs. 20600–46500/- + allowances + PRP (IDA)	Engineering) with not less than 60% marks from reputed Institute/universit y approved by		Total Experience- 02 years Presently working in scale of Rs. 20600–46500/- (IDA) /Rs. 9300-34800+ GP 4800 (CDA)
Post Codo 5 009	AICTE.		Or
Post Code - 5-008 Total Posts: 12** UR - 06 OBC-03 SC-02 ST-01 **Sector wise Bifurcation of total vacancies: 1. Railway and Highway sector- 10 2. Building and other works- 02	Preferably having full time degree in ME/ M.Tech in Civil Engineering field.		2 years in scale of Rs. 16400- 40500 (IDA)/ Rs. 9300-34800+ GP 4600(CDA) If working in Private Sector Organization: Total Experience- 02 years CTC- Presently drawing a total CTC of not less than 15 Lacs PA. The candidates should have relevant experience in construction related activities i.e, execution, supervision of construction works involving earth work, piling, road works, underground piping, building works, RCC works, like deep foundation of structure for heavy equipment, structural steel works for industrial buildings/bridges, technological structure and large value civil engineering projects etc. Computer proficiency will be an added advantage.
Assistant Engineer/Civil- E-1 Scale of Pay – Rs. 16400- 40500/- + allowances + PRP (IDA)	Full time BE/B.Tech. (Civil Engineering) with not less than 60% marks from reputed Institute/universit y approved by AICTE.	30 years	Preferably having experience in the field of Highway, Railway, Building and other Construction Works.
Post Code - 5-009 Total Posts: 09** UR - 06 OBC-02 SC-01	Preferably having full time degree in ME/ M.Tech in Civil Engineering field.		
**Sector wise Bifurcation of total vacancies: 1. Railway and Highway sector- 07 2. Building and other works- 02			

Junior Engineer/	3 years diploma in	30 years	Should have 1 year experience in the field of Highway,
Civil - NE-7	Civil Engineering	-	Railway, Building and other Construction Works.
	with not less than		
Scale of Pay -	60% marks from		
	reputed		
Rs. 10700-21400/-	Institute/universit		
+ allowances + PRP	y approved by		
(IDA)	AICTE.		
Post Code - 5-010			
103t Code - 5-010			
Total Posts: 21**			
IID 42			
UR - 12 OBC-05			
SC-03			
ST-01			
31-01			
**Sector wise			
Bifurcation of total			
vacancies:			
1. Railway and			
Highway sector- 18			
2. Building and			
other works- 3			

Safety, Health and Environment (SHE)

Post & Scale of Pay	Essential Qualification as on 01.02.2017	Maximum age as on 01.02.2017*	Post qualification Experience criteria as on 01.02.2017
Deputy Manager/SHE Scale of Pay - Rs. 24900-50500/- + allowances + PRP (IDA) Post Code - 5-011 Total Posts: 02 UR	Engineering Graduate (with not less than 60% Marks or equivalent grade) and one year full time Diploma in Industrial Safety from Govt. recognized Institute. OR BE in Fire and Safety Engineering (with not less than 60% Marks or equivalent grade) OR M.E./ M. Tech in Industrial Safety/M.E/ M Tech. in Environmental Engineering (with not less than 60% Marks or equivalent grade) All the qualification (s) should be from recognized	37 years	If working in PSU/Central/State Govt./Railways Organization then: Total Experience- 5 years Presently working in scale of Rs. 24900- 50500/-(IDA) / Rs. 9300-34800+ GP 5400(CDA) or 2 years in scale of Rs. 20600- 46500 (IDA)/ Rs. 9300-34800+ GP 4800(CDA) If working in Private Sector Organization: Total Experience- 5 years CTC -Presently drawing a total CTC of not less than16 Lacs PA. The candidates should have experience as Health & Safety Engineer. Candidates who are certified Lead Auditors for OHSAS 18001 shall be preferred.
	Institute/University approved by AICTE		

Junior	3 years Diploma in	30 years	Should have 1 year of experience of working as Health
Engineer/SHE	Engineering/B.Sc.		& Safety Engineer.
	(Physics/Chemistry/		
Scale of Pay -	Maths) (with not less		
Rs. 10700-	than 60% Marks or		
21400/-+	equivalent grade)		
allowances + PRP	and one year full		
(IDA)	time Diploma in		
	Industrial Safety		
Post Code -5-012	from Govt.		
	recognized Institute.		
Total Posts: 04			
(UR-3, OBC-1)	All the qualification		
	(s) should be from		
	recognized		
	Institute/University		
	approved by AICTE		

Electrical

Post & Scale of Pay	Essential Qualification as on 01.02.2017	Maximum age as on 01.02.2017*	Post qualification Experience criteria as on 01.02.2017
Additional General	Full Time	50 years	If working in PSU/Central/State Govt./Railways
Manager/	Bachelor's		Organization then:
Electrical- E7	degree in.		
	Electrical		Total Experience- 18 years
Scale of Pay -	Engineering		
	from recognized		Presently working in scale of Rs. 43200-66000(IDA) /
Rs. 43200-66000/-	Institute/Univer		Rs. 37400-67000 + GP 8900 (CDA)
+ allowances + PRP	sity approved by		KS. 57400-07000 + GP 0900 (CDA)
(IDA)	AICTE with not		Or
	less than 60%		OI
Post Code - 4-003	Marks or		4 years in scale of Rs. 36600-62000 (IDA)/ Rs. 37400-
	equivalent		67000 + GP 8700(CDA)
Total Posts: 01 UR	grade.		07000 + di 0700(CDA)
			If working in Private Sector Organization:
			ii working iii i i wate occioi organizationi
			Total Experience- 20 years
			CTC- Presently drawing a total CTC of not less than 35 Lacs PA, if working in private sector.
			Nature of Experience:
			Experience in the field of Electrical construction organization, Railway Electrification, Sub Station and experience with State Electricity Boards will be desirable.
			Computer proficiency is desirable.

Joint General	Full Time	50 years	If working in PSU/Central/State Govt./Railways
Manager/	Bachelor's	•	Organization then:
Electrical- E-6	degree in.		Total Experience- 16 years
	Electrical		
Scale of Pay -	Engineering		Presently working in scale of Rs. 36600-62000 (IDA)
	from recognized		/ Rs. 37400-67000 + GP 8700 (CDA)
Rs. 36600-62000/-	Institute/Univer		or
+ allowances + PRP	sity approved by		2 years in scale of Rs. 32900-58000 (IDA)/ Rs. 15600-
(IDA)	AICTE with not		39100 + GP 7600 (CDA)
	less than 60%		
<u>Post Code</u> – 4-004	Marks or		If working in Private Sector Organization:
	equivalent		
Total Posts: 01 UR	grade.		Total Experience- 18 years
			CTC- Presently drawing a total CTC of not less than
			30 Lacs PA if working in private sector.
			N . CD
			Nature of Experience:
			Formarian as in the field of Flortwicel construction
			Experience in the field of Electrical construction
			organization, Railway Electrification, Sub Station
			and experience with State Electricity Boards will be desirable.
			uesii abie.
			Computer proficiency is desirable.
			Computer proficiency is destrable.

Mechanical

Mechanical			
	Essential	Maximum	
Post & Scale of Pay	Qualification as on	age as on	Post qualification Experience criteria as on
	01.02.2017	01.02.2017*	01.02.2017
Joint General	Full time BE/B.Tech.	50 years	If working in PSU/Central/State
Manager/	(Mechanical	-	Govt./Railways Organization then:
Mechanical- E-6	Engineering) with		Total Experience- 16 years
	not less than 60%		1
Scale of Pay -	marks from reputed		Presently working in scale of Rs. 36600-62000
	Institute/university		(IDA) / Rs. 37400-67000 + GP 8700 (CDA)
Rs. 36600-62000/-	approved by AICTE.		
+ allowances + PRP			0r
(IDA)	Preferably having full		
	time degree in ME/		2 years in scale of Rs. 32900-58000 (IDA)/ Rs.
Post Code - 6-001	M.Tech in Civil		15600-39100 + GP 7600 (CDA)
	Engineering field.		
Total Posts: 01 UR			If working in Private Sector Organization:
			Total Experience- 18 years
			CTC- Presently drawing a total CTC of not less
			than 30 Lacs PA if working in private sector.
			0 1
			Nature of experience:
			Candidate should have experience in
			Procurement, repair, maintenance of heavy
			Earthmoving plant & Equipment including
			workshop Machinery, Tools and plants.
			Computer proficiency is desirable.

^{*}Age relaxations as per Govt. of India guidelines subject to fulfillment of the requisite qualification, pay & experience criteria etc. (SC/ST- 5 Years, OBC- 3 Years)

^{**} Sector wise requirement of vacancies can be interchanged depending upon the actual requirement of the project

<u>Medical Standards</u>: Candidates should be in sound health and free from color blindness. No relaxation in health standards will be allowed.

<u>Compensation Package:</u> Basic Pay, DA, HRA lease rent, Liberal Medical including indoor medical benefits for self and dependents, LTC, Advances, Gratuity, EPF, Performance Related Pay (PRP), Transport Assistance, holidayhomes, Welfare schemes and other Fringe benefits as per rules of the Company.

<u>Place of posting</u>: Anywhere in the Projects/Offices of the Company within India or abroad.

Selection Process: Written Exam and/or Interview.

Surety Bond: Selected candidates have to execute a bond of Rupees 3 lakhs to serve the company for at-least three years.

A -: GENERAL INSTRUCTIONS:-

- The number of posts indicated above may vary based on further assessment of requirement.
- If any candidate is presently working with any government department or organization/PSU, he/she should inform their employers in writing before applying for posts in Ircon. Such candidates will have to produce NOC from their employers at the time of interview. However, in the event of difficulty in getting NOC from their parent department, they may submit an undertaking at the time of written examination/interview that they will not claim any service transfer benefits / protection of pay in case of their selection. Such candidate/candidates will be selected on Minimum of the pay scale.
- All information submitted in the application will be verified with original documents at the time of interview. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected/cancelled at any stage of the recruitment process
- <u>Suitability</u>: If selection panel finds any candidate suitable/fit for a lower post which is advertised in this advertisement, then he/she shall be selected on the lower post (irrespective of the actual post/vacancy to which candidate has applied) subject to the willingness of the candidate.
- Candidates for the above specified posts are required to make 'Online Application Payment' as per the table below:

For Executive posts i.e. AGM, JGM, DGM, MANAGER, DM, AM & AE				
UR/OBC	SC/ST/Ex Serviceman	PWD		
Rs 1000/-	Nil			
For Non-Executive posts i.e. JE				
UR/OBC	SC/ST/Ex Serviceman	PWD		
Rs. 500/-	Rs. 250/-	Nil		

B -: INSTRUCTIONS FOR APPLYING:-

- 1. Before applying, candidates should ensure that they fulfill all the eligibility criteria mentioned in the advertisement. The application will be submitted once and hence candidates should keep their documents ready before filling the online application form.
- 2. Eligible candidates <u>have to apply through online mode only</u>. Candidates may visit the 'HR & Career' section (& further 'Regular Employment' section) of Ircon's corporate website <u>www.ircon.org</u>. It is advisable that the candidates have a valid e-mail id while applying for the job through online mode in order to facilitate faster communication.

3. METHOD FOR SUBMISSION OF APPLICATION FEES (Non-refundable):

Candidate needs to re-login and click the link/tab "Make Online Payment" active after 24 hours of submission of the application. The candidates are required to click on "Make Online Payment" after 24 hrs of submission of online application and deposit the requisite examination fee online through Internet Banking/Debit/Credit Card only from State Bank Collect system of State Bank of India website. The journal number or the Transaction number given by the Bank is to be retained for future reference.

Note : Bank Charges would be extra as per applicable

Guidelines for deposit of Examination Fee through State Bank Collect System (SBP) (Link will active up to/after 24 hrs of submission of online Application)

Click on "Make Online Payment". On clicking the link, the candidate will be navigated to State Bank Collect (State Bank of India) page of IRCON displaying their logo and available categories of payments in drop boxes.

- On the next screen,
 - a) Please enter your IRCON application number,
 - b) Date of birth.
- On the next screen, (following Data will appear automatically from database)

- a) Application Sequence Number,
- b) Date of Birth
- c) Name of applicant,
- d) Mobile number,
- e) Post Applied
- f) Social Category
- g) Email ID,
- h) Exam. Fees
- Verify the details and click on 'Confirm'.
- Now you will be taken to payment gateway
- Select appropriate 'Mode of Payment'
- Check the charges/commission applicable for selected 'Mode of Payment'
- Pay 'online' using Internet Banking/Credit Card/Debit Card and print the e-receipt for your record.
 - 4. After the payment is completed, candidates may take a printout of the submitted application and it is advised to keep it with them for future reference. There is no need to send the print out to Ircon's Office.
- 5. Candidates should mention percentage in the fields where percentage is required. In case CGPA/OGPA/DGPA is mentioned in marksheets, following criteria may be applied:
 - In case where conversion into percentage is not provided by university/institutes: "if university/institute do not have the provision for conversion of CGPA/OGPA/CPI/DGPA or letter grade into percentage than minimum 6 on 10 point scale will be considered as 60%. On any scale different from 10 point scale the score will be prorated accordingly.
 - In case where conversion into percentage is provided by university/institutes: Wherever CGPA/OGPA/CPI/DGPA or letter grade in degree is awarded, equivalent % of marks should be indicated in the online application as per norms adopted by concerned university/institute. A certificate to this effect may be obtained by the candidate from the university/institute, which shall be required to be produced at the time of verification.
 - 6. **If the candidate belongs to OBC**, a caste certificate issued in the current financial year only by a competent authority as applicable for appointment to the services in Govt. of India in proper format will be accepted. Please note, that an OBC certificate issued in the current financial year only can be accepted as a current proof of your not belonging to "creamy layer" in the OBC.
- 7. In the online application format, there is a column for "Details of ERP/Computer Proficiency". In this particular column, candidates have to provide the details regarding their knowledge/proficiency in Computers or in ERP with details of any diploma/certifications in the same.
- 8. Before submitting the filled in application candidates should ensure that all the entries are properly filled and are correct.