



**Interview schedule for the Regular post of Manager/ S&T- Design (Advt. No. 22/2017)**

In response to the applications received for the regular posts of Manager/ S&T vide Advertisement No. 22/2017, interview has been scheduled on 07.05.2018 at Ircon's Corporate Office, C-4, District Centre, Saket, New Delhi-110017 for the Provisionally Eligible/Eligible candidates as shortlisted subject to their fulfilling the eligibility criteria on verification of their documents on the date of Interview:

S No.	Application No.	Name of candidate	DOB	Category	Final eligibility (Eligible/Ineligible)	Remarks
1	IRCN4001508	MUKUNDARAO DODLA	15/Jun/1978	UR	Prov. Eligible	Subject to verification of complete experience proofs, marksheets of B Tech and current CTC.
2	IRCN4028467	ASHISH KUMAR SRIVASTAVA	30/Aug/1977	UR	Prov. Eligible	Subject to verification of experience of present organization and conversion certificate from OGPA to percentage
3	IRCN4029624	JITENDRA	01/Jan/1984	SC	Prov. Eligible	Subject to verification of DOB, qualification, percentage, experience and payscale/CTC

Shortlisted candidates for the posts of **Manager/ S&T Design** as above are directed to report for the Interview as per the details below :

Sr. No	Post	Schedule of Interview	Venue
1	Manager/ S&T- Design	07.05.2018 at 9 am	IRCON INTERNATIONAL LTD, C- 4 District Centre Saket, New Delhi, 110017

**A. Directions for Provisionally Eligible Candidates :**

Candidature of Shortlisted candidates for interview is purely provisional subject to subsequent verification of original documents and also fulfilling the eligibility conditions as advertised.

All Provisionally Eligible candidates as per the table specified above are requested to bring their original testimonials, along with a photocopy, for document verification on the day of interview as per the schedule above. at Ircon Corporate Office, C-4, District Centre, Saket, New Delhi-110017:

- (i) Copy of System Generated Application
- (ii) Matriculation Certificate (for age proof);
- (iii) Self-Attested copy of Certificate of professional/academic Degree/diploma. Also, **necessary documents specifying the equivalence or CGPA conversion documents, wherever applicable.**
- (iv) Certificates of other professional qualifications, if any;
- (v) **Certificates in proof of experience**, if any, as applicable, **clearly projecting the requisite experience indicating the length and nature of experience and work done, as per eligibility conditions/criteria;**
- (vi) Certificate in support of claim of belonging to Schedule Caste, Schedule Tribe and Other Backward Classes, Ex-serviceman, where applicable.
- (vii) **If the candidate belongs to OBC**, a caste certificate issued in the current financial year only by a competent authority as applicable for appointment to the services in Govt. Of India. Please note that an OBC certificate issued in the current financial year only can be accepted as a current proof of your not belonging to “creamy layer” in the OBC.
- (viii) One Photo-identity-card like Adhar Card, Driving-license, Passport or any other valid document with you for identification
- (ix) **Candidates serving in Central/State Government/ Public Sector Undertaking including Public Sector Banks/Autonomous Bodies etc. Including Departmental candidates are required to produce a “No Objection Certificate” from their present employer at the time of interview in original failing which, he/she will not be allowed to appear in the interview. However, in the event of difficulty in getting NOC from their parent department, they may submit an undertaking at the time of interview that they will not claim any service transfer benefits / protection of pay in case of their selection. Such candidate/candidates will be selected on Minimum of the pay scale.**
- (x) Complete set of self-attested photocopies of all the above mentioned certificates.
- (xi) Disability certificate in prescribed form issued by Competent Authority in respect of Persons with Disabilities (PWD) Category;
- (xii) Latest passport sized photograph.

### **General Instructions:**

- (i) The candidates are once again advised to check their eligibility thoroughly before appearing for the interview to avoid disappointment at later stage. If any discrepancies are found at any stage of the recruitment process, the candidature of the candidate will be immediately cancelled.
- (ii) IRCON shall be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the respective post. The decision of IRCON in all matters regarding eligibility of the candidates at all stages of selection and any other matter relating to recruitment shall be final. No correspondence or enquiries shall be entertained by IRCON, in this regard.
- (iii) The applicants are required to submit relevant documents in relation duration of experience i.e. clearly specifying the date of joining and date of relieving from the respective Organization and the relevant documents in relation to Salary Particulars or CTC , wherever applicable, as per the Advertisement.
- (iv) The candidates are advised to make necessary arrangements for his/her travel/stay well in advance, so as to reach the venue on time.
- (v) IRCON will not entertain any request for change of date and time schedule of document verification/ interview.

- (vi) You will be required to produce your original experience certificate in the relevant fields as notified in the advertisement. Only those candidates who will be meeting the minimum educational and experience eligibility criteria as per aforesaid advertisement will be allowed to appear in the interview.
- (vii) The candidate shall ascertain themselves before proceeding for the document verification/ interview that they are meeting all the eligibility criteria/conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment/selection.
- (viii) If any of the particulars stated by candidate in the application on verification is found to be incomplete or incorrect, or if you are found to have willfully suppressed any material fact/information relevant to the Consideration of your case without prejudice to any other action that may be taken in consequence thereof, your candidature will be summarily rejected and you will not be interviewed.
- (ix) **Suitability:** If selection panel finds any candidate suitable/fit for a lower post which is advertised in this Advertisement, then he/she shall be selected on the lower post (irrespective of the actual post/vacancy to which candidate has applied) Subject to the willingness of the candidate.
- (x) IRCON reserves the right of postponing or deferring the date(s) of document verification/ interview for which necessary intimation will be sent to you in this case. No claims will be entertained against cancellation charges of ticket or otherwise. Also, a candidate who has been called for document verification/ interview on a particular date may have to overstay by not more than one day for which he/she should make arrangements at his/her own expenses.
- (xi) Canvassing in any form by or on behalf of a candidate will be disqualification to the stated post.
- (xii) **The candidates are advised to read the detailed instructions carefully before coming for the interview. No further intimation/ correspondence will be made with the candidates in this regard.**

**No further correspondence will be entertained from not qualified candidates.**

In case of Doubt/ Query/ Clarification, please mail us at [recruitment@ircon.org](mailto:recruitment@ircon.org).

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