



IRCON INTERNATIONAL LIMITED



(A Public Sector Undertaking under the Ministry of Railways)

Regd. Office: C-4, District Centre, Saket, New Delhi – 110 017 (India)

CIN-L45203DL1976GOI008171

Web: www.ircon.org

Recruitment of SHE Director and Community Liaison Officer on Contract basis **(Advt. No. C02/ 2019)**

IRCON INTERNATIONAL LIMITED is a premier schedule “A” infrastructure Public Sector Enterprise under Ministry of Railways engaged in the construction of turnkey infrastructure projects in Railways, Highways, Buildings, Power sectors, etc. The company has recorded a total turnover of more than Rs 4100 crores in the year 2017-18. The Company has successfully completed large value Railway and Highway Projects over the years in India and abroad including Malaysia, Bangladesh, Algeria, Iraq, Jordan, Saudi Arabia, Indonesia, Turkey, Nepal and Sri Lanka.

The company invites applications for the recruitment of the following posts **on Contract basis for Ircon’s Projects/Offices in Mumbai for 01 year at a fixed all-inclusive salary, the eligibility criteria and other details are tabulated below:**

Post & Fixed Pay	Qualification (As on 01.04.2019)	Born not before*	Total Experience (In Years) (As on 01.04.2019)
Safety, Health and Environment (SHE) Director Total Posts- 01 (UR) Fixed Pay Rs. 1.20 Lakhs per month	SHE Director shall have qualified in any of the following degree/diploma: (i) Govt. recognized PG Degree/PG Diploma/ Degree in Environmental Engineering /Science. (ii) Post Graduate Diploma in Industrial Safety & Environmental Management (PGDISEM) from National Institute of Industrial Engineering, Hyderabad. (iii) M.E.in Industrial Safety from NIT, Trichy Tamil Nadu. (iv) M.E. in Industrial Safety from Mepco Schlenk Engineering College, Sivakasi, Tamil Nadu. (v) B.E. in Fire & Safety Engg. from Cochin University of Science and Engg. Cochin, Kerala. (vi) B.E. with advanced Safety Management Diploma from reputed & Govt. recognized institution of India. (vii) B.E./B.Arch., with one-year Full Time advanced safety diploma from NICMAR, Hyderabad. (viii) B.E./B.Tech. with any other equivalent (than as stated above) State and Central Govt. recognized full time Degree/ Diploma in Safety (ix) International qualifications like CSP (Certified Safety Professional), NEBOSH, MIOSH, MSISO etc.	01.04.1962	Total Experience of more than 15 years out of which 5 years’ experience in similar works and 3 years’ in similar position like SHE Director/SHE Manager in a large construction project. (Preferably Railway Project)
Community Liaison Officer Total Posts: 01 (UR) Fixed Pay Rs. 34,600/- per month	The candidate should have a Govt recognized PG Degree/PG Diploma/Degree in Sociology /Social Science	01.04.1969	Minimum Two years’ experience. More experience is desirable.

* Age relaxations as per Government of India guidelines subject to fulfillment of the requisite qualification, experience etc.

Medical Standards : Candidates should be in sound health. No relaxation in health standards will be allowed.

Selection Process: Selection will be through walk-in-Interview. The details regarding walk-in interview are as per point C-2.

A The above post is specifically for **Ircon’s Dedicated Freight Corridor Project CTP-12, Mumbai- Surat** and not for the regular establishment of Ircon. The appointment will be initially for a period of one year, extendable further as per the requirements of the company, if the services of the candidates are found to be satisfactory.

B-1 Reimbursement for indoor treatment for self at the place of posting only would be permissible.

B-2 Minimum PF as prescribed under the EPF & MP Act 1952 will be deducted from the salary and a matching contribution will be made by IRCON. The accumulations will be paid at the time of cessation of contract.

- B-3** One leave for each calendar month of service which can be availed during the contract period. Leave can be carried forward and accumulated but no leave encashment for unavailed leave is allowed during the contract or on resignation or termination of contract. No other type of leave would be admissible.
- B-4** One weekly off and other public holidays when the project remains closed would be available.
- B-5** TA/DA would also be admissible if deputed on outstation duty.
- B-6** No other perks or benefits would be admissible except the above.
- B-7** Working hours will be the same as for the project
- B-8** The ex- contractual employees of Ircon, whose services were terminated due to closure of projects, can also apply for this post if they fulfil the required qualifications and experience. A copy of the termination letter should be sent along with the application. This appointment will be subject to their satisfactory performance. The person so appointed for this project will have no claim for their absorption in regular establishment of the Company or for appointment in other projects of the company.

C **How to apply:**

1. Application typed on A-4 size paper in the format given at the end of the advertisement should be addressed and sent to **DGM/HRM, Ircon International Ltd.** as per address given in table below accompanied with the self attested photocopies of the following documents:
 - a) Matriculation Certificate (for age proof).
 - b) Certificate of Degree/Diploma and other qualifications as mentioned and as per eligibility conditions.
 - c) Certificates of other professional qualifications, if any.
 - d) Certificates in proof of experience, clearly indicating the length and line of experience as per eligibility conditions.
 - e) Community certificate (SC, ST, OBC etc.), if applicable. Please note that candidates belonging to OBC category have to submit the latest financial year OBC (non creamy layer) certificate in centre format to be produced by OBC applying for appointment to posts under Govt. of India.
 - f) NOC from present employer if working in Govt./PSU/autonomous Bodies.
 - g) Complete set of self-attested photocopies of all the above mentioned certificates.

Note: The selected candidate will have to submit original certificates for some time to get an approval of the Engineer/Client.
2. Applicants may send their application in advance or **Applicants who consider themselves as eligible should straightway report for the interview with application as per the following schedule. No interview call letters will be issued as this is a walk-in-interview.**

Posts	Date & Time for Walk-in-Interview	Address for Walk-in - Interviews & Sending Advance Applications	Last Date for receipt of Advance Applications at this office
Community Liaison Officer	Wednesday 15.05.2019 09:00 a.m to 04:00 p.m Reporting time - 9.00 am	Ircon Corporate Office C-4 District Centre Saket, New Delhi-110017	10.05.2019
Safety Health & Environment (SHE) Director	Thursday, 16.05.2019 09:00 a.m to 04:00 p.m Reporting time - 9.0 am		

3. Only such applicants will be interviewed who are eligible as per the eligibility criteria. Applicants are, therefore, advised to check their eligibility thoroughly while applying so as to avoid disappointment at a later stage. **The applicants must bring the original certificates in proof of age, community, educational qualifications and experience while coming for the interview failing which the interview of the candidate will not conducted.**
4. Incomplete or vague applications or applications not accompanied with documents as mentioned above at point (C-1) will be rejected summarily. Applications not in the prescribed format or without a photograph will also not be entertained. Also candidates not accompanied with original documents as per pt. (C-1) will not be allowed to appear for the Interview.
5. Applicants working in Govt./PSUs may note that they have to produce NOC at the time of interview and resign from their parent organization on their selection.
6. The envelope for application should be super scribed -**“Application for the post of SHE Director/Community Liaison Officer vide Advt. No. C02/ 2019 ”**

Application Format for the post of **SHE Director/ Community Liaison Officer** Vide **Advt. No. C02/ 2019**

1. Name in full (In Block letters) : _____
2. Father's Name : _____
3. Date of Birth (DD-MM-YY) : _____
4. Community (SC/ST/OBC/Gen) : _____
5. Religion : _____
6. Whether belong to Minority : ___ Yes / No_____
7. Last/Present Organization : _____

Affix
Passport size
Photograph

(Please tick)

Govt. (Central/State)	PSU	Auto. Bodies	Others
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8. Correspondence Address : _____

 _____ Pin Code _____

Contact Phone No with STD Code : _____

9. E-Mail Address : _____

10. **Qualifications (Academic & Professional):**

Exam Passed	Year of Passing	Name of the Instt./ University	Marks obtained	Max. countable marks	%age of marks

11. **Work Experience as on 01-04-2019**

*Please give the detailed experience in attached sheet (Annexure-I). Attach copy of **Experience Certificate(s)** or acceptable **proof of joining & relieving** in support of experience.*

Signature of the Candidate

Verification

I declare that the information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed.

Place : _____
Date : _____

Signature of the Candidate

Details of Work Experience as on 01-04-2019

Post held with scale of pay or gross emoluments	Name of the Employer (Give the name of Organisation/ company)	P E R I O D			Name of the Engg. project(s) on which worked and nature of Experience
		From Date DD/MM/YY	To Date DD/MM/YY	Total Duration (in Yrs. & Months)	

Total Experience = ____ Years ____ Months ____ Days

Signature of the Candidate